

LEDAA
transcending dreams to reality

Ledaa @ Professional Accountancy



PROSPECTUS



(Company Secretary)

- 👉 Acts as a vital link between the company and its Board of Directors, shareholders and other stakeholders and regulatory authorities;
- 👉 Plays a key role in ensuring that the Board procedures are followed and regularly reviewed;
- 👉 Provides the Board with guidance as to its duties, responsibilities and powers under various laws, rules and regulations;
- 👉 Acts as a compliance officer as well as an in-house legal counsel to advise the Board and the functional departments of the company on various corporate, business, economic and tax laws;
- 👉 Is an important member of the corporate management team and acts as conscience seeker of the company.



Courses & Subjects

Foundation Programme

Paper 1 : Business Environment And Law

Paper 2 : Business Management, Ethics & Entrepreneurship

Paper 3 : Business Economics

Paper 4 : Fundamentals Of Accounting And Auditing

Executive Programme

Module I

Paper 1 : Company Law

Paper 2 : Cost and Management Accounting

Paper 3 : Economic and Commercial Laws

Paper 4 : Tax Laws and Practice

Module II

Paper 5 : Company Accounts and Auditing Practices

Paper 6 : Capital Markets and Securities Laws

Paper 7 : Industrial, Labour and General Laws

Professional Programme

Module I

Paper 1 : Company Secretarial Practice

Paper 2 : Drafting, Appearances and Pleadings

Module II

Paper 3 : Financial, Treasury and Forex Management

Paper 4 : Corporate Restructuring and Insolvency

Module III

Paper 5 : Strategic Management, Alliances and International Trade

Paper 6 : Advance Tax Laws and Practices





Module IV

Paper 7 : Due Diligence and Corporate Compliance Management

Paper 8 : Governance, Business Ethics and Sustainability



Examinations

-  Business Environment and Enterprenurship
-  Business Management Ethics and Communication
-  Business Economics
-  Fundamentals of Accounting and Auditing



Course Fee:	Registration Fee	-	4,500 /-	{	Foundation (Short Term)	-	11,500 /-
					Foundation (Long Term)	-	13,000 /-
Course Fee:	Registration Fee	-	9,000 - 12,500 /-		Executive (Per Paper)	-	9,000 /-
Course Fee:	Registration Fee	-	8,500 /-		Professional (Per paper)	-	9,000 /-

**Examinations are held twice a
year in
June and December**

Timings : 9.00 Am - 6.00 Pm

Features



Well Versed
Faculties



Easy
Accessible



Affordable



Feasibility

M

Mock
Test

D

Demo
Test



Customer
Service

Benefits



High
Salary



More Job
Opportunities



Dynamic
Work Time



Oversea
Jobs



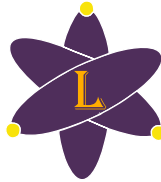
King
Makers



Financial
Expert



Leader of
Business



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